



Mobile Phone Use for Pupils

I am writing to update you on the rules surrounding mobile phones in school. I will not be allowing mobile phones in school from September 2022, unless children are:

1. Travelling to or from school by bus/taxi
2. Staying away from home overnight

There are no exceptions to the above criteria.

Where a child needs to bring a mobile phone into school (for either of the two reasons above), a Parental Consent Form must be completed. A form can be obtained from the school office. Phones need to be switched off on entering the school premises (this includes the playground) and handed into the school office at the start of the school day (before entering the classroom). Phones should be clearly identifiable and named so that each pupil knows their own phone.

If a pupil is found by a member of staff to have a mobile phone on their person, regardless of whether we have a Parental Consent Form on file, the phone will be confiscated and handed to a member of office staff who will put it in safe keeping. A phone call will be made to the parent, and the parent will be informed that they are responsible for collecting the phone as per the table below.

Phone confiscated on:	Phone can be collected by parent on:
Monday	Thursday
Tuesday	Friday
Wednesday	Monday
Thursday	Tuesday
Friday	Wednesday

Mobile phones are valuable pieces of equipment prone to loss, damage and theft. The integration of cameras on phones leads to child protection and data protection issues, with regards to pupils filming each other and/or distributing images inappropriately.

We lose several hours each year dealing with incidents relating to mobile phones. Regardless of the reason why a phone is found in a school bag, your child will be sanctioned for having it in school. Parents are advised, that Naphill and Walters Ash School accepts no responsibility for investigating or replacing lost, stolen or damaged devices.

If a pupil is found taking photographs and/or video footage with a mobile phone of pupils and/or teachers, this will be regarded as a serious offence, and disciplinary action will be taken according to our Behaviour Policy. The school reserves the right to withdraw the privilege of bringing a mobile phone to school at any time.

K Gwynn
Head Teacher



Mobile Phone Parental Consent Form

Dear Parent/Guardian

In accordance with our mobile phone policy, if your child is:

1. Travelling to or from school by bus/taxi
2. Staying away from home overnight

they are permitted to bring a mobile phone to school on completion and receipt of this form.

Please ensure your child is aware of the Mobile Phone Use for Pupils (main points are listed below).

- Phones need to be switched off on entering the school premises (this includes the playground).
- Phones need to be handed into the school office at the start of the school day (before entering the classroom).
- Phones should be clearly identifiable so that each pupil knows their own phone.
- Parents are advised, that Naphill and Walters Ash School accepts no liability for loss or damage to mobile phones which are brought into school or school grounds.
- Confiscated phones will need to be collected by a parent.
- Inappropriate use of a mobile phone on school premises will be regarded as a serious offence and disciplinary action will be taken according to our Behaviour Policy.
- The school reserves the right to withdraw the privilege of bringing a mobile phone to school should a child be found to be in breach of the above policy.

I give permission for my child (name and class)
to bring their mobile phone into school.

Both myself and my child have read the Mobile Phone Use for Pupils and understand its implications.

Signed (Parent/Guardian) Date

Signed (Child) Date

Please return the permission slip to the school office.

(P:) Staff/Admin/Policies/Mobile Phone Policy for Pupils