



Naphill and Walters Ash School  
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Dear Parents/Carers

Thank you for your responses to my previous letter. I do appreciate that this is a very difficult time for you and I know many of you are worried.

The staff have been busy reorganising classrooms; most classrooms will be needed so we can space out the groups of children. Each year group will be split in to four groups and there will be staggered drop off and collection times. One way systems have been set up to ensure groups coming in, washing hands etc do not meet. I will put up some pictures on the web site later today.

There will be timetabled hand washing throughout the day; break and lunch times are staggered to allow the children to do this when they come back into the building. Staff will be cleaning key areas of the school at regular times too during the day.

The classrooms look very sparse – positively Victorian! Each child will be allocated a desk and there will be no moving around the room to collect resources etc. The children will be allowed to go to the toilet following the right routes and we will supervise numbers going to try and ensure the children do not meet each other.

Each child will need to bring in;

- **1 pencil case** – ruler, colouring pencils, ruler, glue stick, handwriting pen (KS2 only) and writing pencil. **This pencil case will then have to stay in school.** If they have their own whiteboard and whiteboard pen that can be brought in.
- Packed lunch with drink – we will update Yr 1 and R about school lunches
- Water bottle – water fountains will not be in use
- Pack of tissues
- Colouring/puzzle book (for wet play) – this will stay in school
- 1 reading book from home – to stay in school until finished
- Small hand sanitizer if they have one

The children should not bring in a large rucksack – some of the ones that used to come in will not fit on the back of their chairs and block space around the room. On their first day back they may need a small bag to bring in the above items but after that they will only

need to bring their lunch to school each day. Reading books and homework will not be sent home, they will not need their Home School Diaries.

The children will not need to wear school uniform as we will not be able to tell if that has been changed each day. We are expecting their clothes to be changed and washed. They can wear sensible clothes and these need to be ones that they could do a PE lesson in too. We will not be getting changed for PE lessons. Trainer type shoes would be best; no open toed sandals etc. The school rules will apply for long hair and jewellery. **Year 6 pupils will not be allowed to bring phones in.**

All children will need a snack for morning break as for some lunch will be later than normal. I am looking to keep lunchtime quite short as break and lunch times will be the hardest to supervise in terms of social distancing. This means that finishing times will vary from the normal ones. Finishing earlier will also allow the teachers time to work in their classes before the cleaners come in.

### Cleaning

Staff will clean key areas after each group of children have been in and washed their hands. The toilets will be cleaned after each break and lunch time and of course the tables cleaned in the classroom when each group has finished eating.

### Timings and School Organisation

Each group of children will have a set drop off and collection time and these will be sent out at the end of the week.

If you are dropping your child off I would ask that only one adult accompanies each child, any siblings are kept to a minimum and they must not be allowed to run around the playground. Year 6 will be met by a member of staff by the main car park gates and directed in to school. Year 1 groups will come in via the main playground gates and Year R will all be dropped off by the gates by the clothes recycling bin. Only Year 6 pupils will be allowed to bike/scoot to school; when they arrive they will be directed to wheel their bikes up the side of the school and then leave them on the grass outside Mrs Clarke's classroom.

There will be one way systems in place and you will be directed as to where to go. There will be markings on the playground for those groups to line up on. You will need to leave the playground as soon as you have dropped off or collected your child.

You must arrive during your time slot. If you are late you will have to wait by the OOSC gates until the office lets your child in. Please do not use the buzzer. If your child is sick then you will be called and we will bring your child to you at the main pedestrian gate.

If your child is sick we will call you and then when you arrive please phone the school from the main pedestrian gates at the front of the school, your child will then be brought to you.

If we believe your child is showing possible Covid symptoms they will be immediately isolated and you will be called. The school will follow DfE guidance regarding cleaning.

The playground and field will be divided up so that each group can play well away from the other groups. This means that your child will not necessarily see all the other children from their year group during the day. We will remind the children in each group to play at a distance from each other but I am not drawing circles on the playground for them to stand in!

### General Information

As I previously said we will do all we can to keep the children socially distanced but I cannot guarantee this will happen the whole day. If your child falls over we will look after them but we will encourage Yr 6 to sort themselves out where possible.

If your child suffers from hay fever it may be wise to keep them off school. If they are going to be sneezing frequently, rubbing their eyes and possibly coughing, we do not want to be having to manage the anxiety that will cause the other children and staff.

You will need to talk to your child about hand washing and social distancing. You will need to tell them that they will not be seeing all of their friends and even if they are in school they will not be able to play with them as before.

This might sound very harsh but these are the circumstances we are having to come back to. The teachers are planning to ensure some form of curriculum can be delivered but it will not be the one we would have taught. There will be no work grids for your child if you have decided not to send them back to school for the week of June 1<sup>st</sup> as the teachers are busy planning for those being in school but we will be sending grids out for the following week.

We know that many of you and your children will have had different experiences over the past few weeks. If there is anything we need to know that could affect your child on their return please contact us.

By the end of this week you will be sent your child's start and end time and a reminder of where this will be. These times will remain in place until we know what the next stage for the return of all year groups will be. As I said if this does happen then we will go to a different plan and it is likely that your child will then be in school for two days a week as I cannot distance the whole school any other way.

If after June 1<sup>st</sup> you decide that you do want your child to come in having previously said no could I ask that you let us know by midday the day before you want them to return. This will give the staff time to sort the resources necessary for that day. If your child just turns up we may not be able to take them that day as we may not have anything prepared for them.

I am very proud of my staff and I know they will do their very best for your children. I am very proud of 'my children' – all 380ish of them! I have appreciated the supportive messages you have sent in and am grateful for your support. If you have changed your decision from your original one please email the office and let us know.

This was not the school I wanted any of your children to return to but it will be the best we can do under the circumstances.

Take care

Miss Gwynn